

Guide: How to Pay & Subscribe

Residential Aged Care Providers Subscribe Now

myAgedCare listed Government approved aged care residential service providers are already listed here and setup up in the platform. Service Providers will find it a breeze to activate, subscribe and manage their listings. Go on, search for respite care below in your area and checkout the ease of use!

Audience: Host/ Service Providers

Make Reservation for Respite Care

Where do you want to stay?

Check In

Check Out

Points to remember – Aged Care Residential Service Providers:

- Based on your My Aged Care (MAC) submission, myRespiteAccom has created account using your email address
- MAC data is also used to create High Care and Low Care Residential Respite listings
- Number of Facilities/ Properties are calculated based on distinct physical addresses of the listings associated with the MAC email
- Note that you are likely to have multiple listings per facility, good news is you will simply pay a fixed fee per facility as an annual subscription and you can add as many listing as required per facility at no extra cost throughout the year!
- **This guide will assist you with Self Serve Payment for Subscription**

Purpose of this Guide (click below to jump to the right section):

- [Check Account Summary and Pay to Subscribe](#)

Check Account Summary & Pay

Step by Step guide for Service Providers

TIPS:

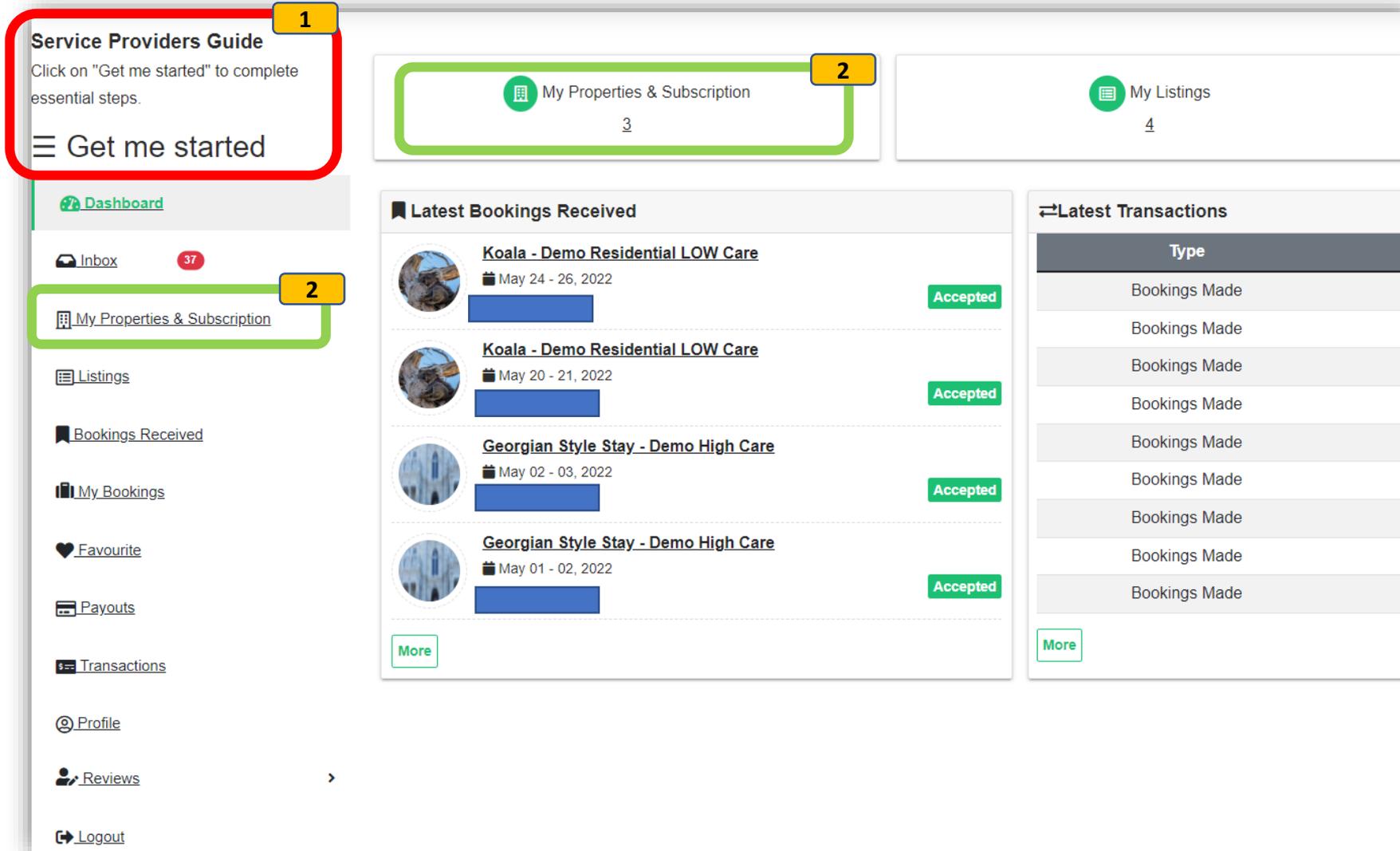
- Go to Home Page – <https://myRespiteAccom.com.au>

1 LOG IN – On the homepage click on LOG IN

1

The screenshot shows the MyRespiteAccom homepage. At the top left is the logo with the tagline "Look & book a place for your next respite". At the top right, there are three buttons: "List your Space", "SIGN UP", and "LOG IN". The "LOG IN" button is highlighted with a yellow box and a "1" in a yellow box above it. Below the navigation is a large hero image of an elderly woman in a white shirt and glasses sitting in a hammock, being held by a younger person in a black shirt. The text "Making a difference together" is overlaid on the image, followed by a paragraph: "MyRespiteAccom is proud to be partnering with National Seniors Australia, the leading not-for-profit advocacy organisation for older Australians. Together, we can help assist more families to access residential respite care." Below this text is a small logo for "National Seniors Australia". At the bottom of the page, there is a "Make Reservation for Respite Care" form with the following fields: "Where do you want to stay?", "Check In", "Check Out", "Both High & Low Care" (with a dropdown arrow), and "1 Guest".

Follow this Step to get to Pay and Subscribe



1 Service Providers Guide
Click on "Get me started" to complete essential steps.

2 My Properties & Subscription

3 My Properties & Subscription

4 My Listings

2 My Properties & Subscription

Latest Bookings Received

	Koala - Demo Residential LOW Care May 24 - 26, 2022	Accepted
	Koala - Demo Residential LOW Care May 20 - 21, 2022	Accepted
	Georgian Style Stay - Demo High Care May 02 - 03, 2022	Accepted
	Georgian Style Stay - Demo High Care May 01 - 02, 2022	Accepted

Latest Transactions

Type
Bookings Made

Dashboard

- Inbox (37)
- My Properties & Subscription
- Listings
- Bookings Received
- My Bookings
- Favourite
- Payouts
- Transactions
- Profile
- Reviews
- Logout

1 This is your guide to get you started through the essential steps. Click on the Pay & Subscribe

OR

2 Click on 'My Properties & Subscriptions' either on the left or the top

Understanding your Account, Facilities and Subscriptions Fees

The screenshot shows a web interface for 'Your Account Summary'. It is divided into three main sections:

- Your Account Summary:** This section contains fields for 'Account ID', 'Name', and 'Contact Number'. A yellow callout '1' is placed over the 'Your Account Summary' title and another '1' is over the 'Edit Account Details' link.
- Facilities/ Properties attached to this User Account:** This section lists three properties with their addresses in SA, Australia. A yellow callout '2' is placed over the title.
- Subscription Status:** This section shows 'Subscription is Inactive' (with a red callout '4'), 'Subscription Fee Breakdown' (with a yellow callout '3'), and a total subscription fee of \$3243.24.

TIPS:

- 1 Check your Account Summary, you can Edit it by Clicking on Edit Account Details**
- 2 Check the Facilities/ Properties attached to this Email/ Account – this is as per My Aged Care**
- 3 Key Points on Subscription:**
 - 1. It is annual subscription**
 - 2. Price is \$2.70 per day per facility/ property**
 - 3. It is fixed annual fee of \$982.80 and no other fees/ charges (plus GST)**
- 4 Shows your Subscription Status**

Note: If you have any queries/ concerns or would like to discuss any aspect of it, please send an email – info@myrespiteaccom.com.au

TIPS:

1 Once you are ready to Pay, Simply Choose the Payment type. There are two choices.

(1) **Stripe Gateway** or (2) **Bank Transfer**

- **Once selected Click on 'Pay' button in Blue**

2 **Note: Stripe accepts variety of cards for payment. For security reasons myRespiteAccom DOES NOT store any card details.**



Subscription Status

Subscription Status

Subscription is Inactive!

Subscription Fee Breakdown:

Subscription Fees - daily fee per property: \$2.7

Number of Properties (as shown above): 3 properties

GST (10%): \$294.84

Total Subscription Fee for this Account (incl GST): \$3243.24

Pay Now

1 Payment type

Stripe

Stripe

Bank



STRIPE payment gateway accepts variety of cards

If you Chose to Pay using Stripe

- 1 Enter Card Details**
- 2 Check the Subscription Summary, including Start Date, Next Renewal Date and Account Details**
- 3 Amount that will be charged (including GST). No fee is charged for credit card payment**
- 4 Click on 'Submit Payment' button**



Stripe Payment **1**

Enter detail of your Credit or debit card to pay through Stripe.com payment gateway

4242 4242 4242 4242

04 / 23 124 48488

4

Submit Payment

Subscription Summary **2**

Subscription Start Date: 2022-05-28 22:45:56

Next Renewal Date: 2023-05-28 22:45:56

Account ID:

Number of Properties Subscribed: 3

Total Subscription Fees (incl GST): **3** \$3243.24

If you Chose to Pay using Bank Transfer

- 1 Note Bank Transfer Details**
- 2 Must include Payment Reference**
- 3 Choose File – Attach image or other evidence of payment**
- 4 Click on ‘Confirm’ button**

myRespiteAccom
Look & book a place for your next respite

List your Space 

Bank Payment

Please select a bank account to get details

062692 70009533

Account Holder Name:	1 Ozzie Accomodation Pty Ltd
BSB & Account Number:	1 062692 70009533
Bank Name:	Commonwealth Bank of Australia
Branch City:	Sydney
Country:	Australia
Logo:	
Subscription Due:	\$3243.24
Payment Reference:	2 3

Attach payment document/image*:

Choose File No file chosen **3**

Please type your message here for the myRespiteAccom platform team. If there is no message simply type NONE!*

Confirm **4**

Subscription Summary

Subscription Start Date:	2022-05-28 22:44:48
Next Renewal Date:	2023-05-28 22:44:48
Account ID:	[REDACTED]
Number of Properties Subscribed:	3
Subscription Amount:	\$2948.4
GST Amount:	\$294.84
Total Subscription Fees (incl GST):	\$3243.24

Once the Payment process is complete you will see the message shown below

- 1 Check the Subscription Summary, including Start Date, Next Renewal Date and Details**
- 2 Amount you are charged (including GST). No fee is charged for credit card payment**
 - Your subscription status is changed to 'Active'!**

Congrats! Your subscription has been activated. If there are any issues with the payment, we will contact you. Enjoy listing!

Click on the myRespiteAccom icon at the top left hand side or your profile to go back to your Dashboard.

Subscription Summary **1**

Subscription Start Date: 2022-05-28 22:45:56

Next Renewal Date: 2023-05-28 22:45:56

Account ID: 

Number of Properties Subscribed: 3

Subscription Amount: \$2948.4

GST Amount: \$294.84

Total Subscription Fees (incl GST): **2** **\$3243.24**

You are now a subscriber of myRespiteAccom!

- 1 Click on 'My Properties & Subscriptions' either on the left or the top of the Dashboard
- 2 Shows your Subscription Status as 'Active'. All this takes few minutes and no hassle of calling anyone or risking unnecessary sharing of credit card details

Your Account Summary 1

Your Account Summary

Your Account Summary

Account ID: [REDACTED]

Name: [REDACTED] N: 12456677

Contact Number: +6188 [REDACTED]

[Edit Account Details](#)

Facilities/ Properties attached to this User Account

Facilities/ Properties attached to this User Account

Property Address: [REDACTED] SA 5066, Australia

Property Address: [REDACTED] SA 5086, Australia

Property Address: [REDACTED] SA 5204, Australia

Subscription Status

Subscription Status

Subscription is Active!

2

End of this Guide

Please send your feedback or queries to info@myrespiteaccom.com.au